



4.20 ACLAND HOSTEL FEES

Fees are necessary to determine the financial viability of Acland House.

PURPOSE:

To provide consistent procedures for the management of hostel fees.

GUIDELINES:

1. To ensure maximum occupancy and hence the financial viability of the hostel, the intake at Year 9 will reflect the current hostel license.
2. Fees charged are designed to cover costs, including depreciation.
3. An Operations Budget is set in Term 4 for the following year.
4. All new entrants pay a non-refundable deposit upon acceptance.
5. The Director of Boarding notifies parents in Term 4 of the following year's fees.
6. All fees are charged monthly over ten months from February to November, these fees are to be paid by direct debit.
7. Fees paid in full for the whole year incur a discount based on current interest rates – to be confirmed annually by the Board of Trustees.
8. Except in exceptional circumstances boarders are not re-admitted to the hostel unless the previous fees are paid.
9. Any parent wishing to remove a daughter from the hostel must give at least a term's written notice of their intention or a full ten week's fees will be charged.
10. Responsibility for administration of the fees lies with the Board and its delegated personnel.

Responsibility: SLT/Director of Boarding
Date: Term 2 2021
Review: Term 3 2021
Policy: 4.20 Acland Hostel Fees