



1.2 SPECIAL ASSESSMENT CONDITIONS

RATIONALE:

Christchurch Girls' High School / Te Kura o Hine Waiora recognises that some students are unable to demonstrate their full potential academically because of potential barriers resulting from medical and/or physical disabilities and/or specific learning disabilities or sensory impairment. These potential barriers potentially impair the students' performance in internal and external assessments, in particular written examinations.

PURPOSE:

To identify and support students who are in need of assistance in assessment situations.

GUIDELINES:

1. Students will be considered for Special Assessment Conditions (SAC) assistance for NCEA internal and external assessments if they meet the following criteria:
 - a. The student has a specific learning disability that directly impacts on her ability to be assessed fairly in assessments for National Qualifications.
 - b. The student understands and is willing to meet her responsibilities as a student with entitlement to the use of special assessment assistance.
 - c. The student has a documented medical or physical condition or disability.
2. Identified students requiring special assessment conditions will be entered on to Kamar and indicated with an orange flag and will have a Plan for Learning, and information for teachers will be entered on Kamar and Google Drive.
3. Applications for these identified students will be forwarded to the New Zealand Qualifications Authority (NZQA) for an entitlement to Special Assessment Conditions.
4. Special assessment assistance will be provided for students who comply with NZQA requirements. This assistance may take the form of a person or assistive technology, separate accommodation, extra time and/or rest breaks.
5. When students agree to special assessment assistance for a subject, they have a choice to accept this assistance for all, part or none of the summative assessment.
6. Both class teachers and students are required to give at least one week's notice to designated staff, prior to identified students undertaking summative assessments or derived grade assessments in order to access this assistance.

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7. All personnel working as Readers and/or Writers must have undertaken the necessary training prior to assisting a student.
8. There will be an annual review of student eligibility for special assessment assistance through consultation about the use made of this assistance and the benefit gained from it, with special assessment assistants, students and teaching staff.
9. Selected students in Year 10 will have the opportunity to access Special Assessment Conditions for at least one summative assessment. NZQA requires students to trial SAC, prior to being granted entitlement. Feedback from subject teachers on students' performance will be collected and collated in addition to students' feedback

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